



Policies & Procedures Committee Agenda
January 18, 2017 – 4:00 to 6:00pm
 At: Ten Pin Conference Room, 793 K Street, Arcata, CA

Attachments: Zero Waste Business Principles, amended purchasing and membership policies draft, single-person membership policy draft, single membership email discussion, membership advice from lawyer, draft PPC minutes November, current hot list.

Item	Who	Pages	Minutes	Time
1. Welcome/ Introductions/Agenda Review and Additions	Colin	1	10	4:00
2. Approve November 16, 2016 minutes	All	2-4	5	4:10
3. Board Meeting follow-up: review any items that were recommended from previous Board Meeting –	All		15	4:15
4. Zero Waste Policy Discussion with Maggie Gainer <ul style="list-style-type: none"> • Discussion of next steps 	Maggie	5-6	35	4:30
5. Purchasing Policy discussion continue: <ul style="list-style-type: none"> • Score producer as a whole, or each specific product? • Discussion of Purchase Policy discussion draft 	All	7-8	15	5:05
6. Discuss proposed single-person membership policy	All	9-17	15	5:15
7. Review hotlist Board Policy Manual items	All		30	5:45
8. Change PPC meeting time?	All		5	6:15
9. Discuss agenda items for next meeting	All		10	6:20
10. Review next meeting schedule: February 22, 4pm	All		5	6:30

Meeting adjourns at 6:35pm

Meeting Ground Rules* (*Note: All members or other participants must agree to follow these basic meeting guidelines)

- Raise hand to be recognized to speak
- Share the floor – balance participation
- Stay on track and speak to the point
- Clearly and concisely articulate interests
- Be curious about different opinions
- Treat everyone with respect
- Aim for win-win solutions

Mission

North Coast Co-op is a member-owned organization guided by the cooperative principles. As a leader in our community we emphasize a diverse selection of products while engaging members through consumer education, community building, and environmental responsibility.

Co-op Definition

A cooperative is an autonomous association of persons united voluntarily to meet their common economic, social and cultural needs and aspirations through a jointly-owned and democratically controlled enterprise.

Values

Cooperatives are based on the values of self-help, self-responsibility, democracy, equality, equity, and solidarity. In the tradition of their founders, cooperative members believe in the ethical values of honesty, openness, social responsibility, and caring for others.